

1-on-1 w/DDA

11 August 1983

AGENDA

1. Registry support after breakup of OEXA.
2. Briggs comments on lack of registry automation.
3. Briefing for

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SUBJECT: Registry Support Services to OLL and PA as a result of
the breakup of OEXA

The following people were contacted to discuss future plans for registry facilities as well as a proposed move to Ames building after the breakup of OEXA into Public Affairs Office (PAO) and Office of Legislative Liaison (OLL):



- C/OLL/Registry
- Admin Officer/OLL
- Records Management Officer/PAO
- C/DCI/Registry
- DC/PAO

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The OEXA registry which consisted of 4 people (three clerical personnel and one supervisor) is now the OLL registry with the same personnel. OLL provides registry support to PAO, but not records management support, as both OLL and PAO have their own records management capability.

None of the people listed above knows at this time when the proposed move from Headquarters to Ames will take place, only that it will be some time in 1984. Present plans call for maintaining a single registry. It will be a joint activity, and will continue as such for some months pending the move or until it is found to be unworkable. Some time in the near future, after Mr. Lauder, newly appointed C/PAO, has had a chance to formulate his organizational plans, [redacted] plans to meet with him to discuss the registry support requirements as well as the records management function.

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